

# CAMP WAR EAGLE

## ASSISTANT DIRECTOR OF PROGRAM

### JOB DESCRIPTION

*The Amazing Camp War Eagle Assistant Director of Program is an integral part of camp and is a position designed for one who can help to develop the Camp War Eagle program, assisting of recruitment and hiring of summer staff, as well as additional responsibilities.*

### Qualifications & Experience

- *Must be at least 22 years old and have completed college*
- *Prior experience with Camp War Eagle is preferred but not required.*

### Responsibilities

*Assistant Director- Program duties include but are not limited to the following:*

- *Promote and Equip others in excellence*
- *Be the eyes and ears for the mission of safety in all areas of camp.*
- *Responsible to Camp War Eagle Director and Associate Directors*
- *Recruitment Staff and Camper*
  - *Reach out, interview, recruit, follow up with new and former prospective staff.*
  - *Contact school contacts, former staff for potential avenues to recruit staff.*
  - *Staff Reunion Lead*
- *Be a specialist in a specific program at Camp.*

### Essential Functions

- *Able to lift a 50 pound box*
- *Able to model Christ-like love to campers and staff*
- *Able to perform necessary CPR functions*
- *Able to obtain and maintain specific certifications*
- *Able to operate MS based information systems*

